

Picnic Reservation Application



Please read "How to Schedule a Picnic" before completing.

COMPANY/ORGANIZATION: _____

CONTACT NAME: _____ DAY PHONE: _____

ADDRESS: _____ ARRIVAL TIME FOR PICNIC SET-UP: _____

CITY: _____ STATE: _____ ZIP: _____

Choose your top five preferences for your picnic date and location. You can choose one location on five different dates, the same date in five different locations, or any combination thereof. Tables seat an average of eight persons each. **If you need more than (1) one picnic, use separate applications for each request.**

	PARK NAME	DATE	NUMBER OF PEOPLE	SHELTER NUMBER
1				
2				
3				
4				
5				

PLEASE HELP US DETERMINE WHAT YOU WILL NEED:

Are you hiring a catering company to prepare your food?

☐ No ☐ Yes

If yes, Name of Company: _____

Are you hiring an event or equipment company to provide bouncers, jumpers, etc.?

☐ No ☐ Yes

If yes, Name of Company: _____

If unsure of the answer to the above questions, please check here ☐ and we will contact you to help assess your needs.

Do you want to reserve a ballfield? Please see brochure for sites with ballfields.

☐ No ☐ Yes

If yes, Time requested: _____

REMINDERS:

Alcoholic beverages are not allowed in City parks.

VISIT US ONLINE AT:

<http://www.cityofseattle.net/parks/reservations/picnics.htm>

FEES:

Shelters See Grid in Brochure
Table outside shelter \$10.00 each
Ballfield Use Permit \$10.00/hour
Use Permit \$75.00
Electrical Hookup \$45.00
Attendant Fee \$20.00/hour
Company Sign/Commercial Banner..... \$100/unit
Picnic fees are not refundable.

METHOD OF PAYMENT:

Prior to April 1, ***do not*** include checks or money orders with your application, we will bill you. Payments are due two weeks from the confirmation of your reservation.

☐ Bill me

☐ VISA ☐ MC ☐ American Express

Card Number: _____

Expiration Date: _____

Signature: _____

IMMEDIATELY MAIL TO:

Picnic Reservations, Seattle Parks and Recreation, 860 Terry Ave. N., Seattle, WA 98109 **OR** FAX TO: (206) 684-4853

(PLEASE MAIL **OR** FAX! NOT BOTH)